

Reach Academy Trust

Feltham College

Admissions Policy 2022/23



Feltham College is the 'operating' name of Reach Academy Feltham Sixth Form, part of the Reach Academy Trust. Reach is supported by established local education and business partners. The founding partners of the college include two leading independent schools, Hampton and Lady Eleanor Holles. In addition, a range of industry partners including Ashford and St. Peter's NHS Foundation Trust; restaurant chain, Bocca di Lupo; and educational institutions ELAM and Kingston University are supporting a number of exciting vocational pathways.

Approved by: Executive Headteacher

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Contents

| | |
|-------------------------------|---|
| Introduction | 2 |
| Published Admissions Number | 2 |
| How to apply | 2 |
| Minimum entrance requirements | 3 |
| Oversubscription criteria | 3 |
| Appeals procedure | 6 |

1. Introduction

Thank you for your interest in applying for a place at Feltham College. We are based at Reach Academy Feltham, 53-55 High Street, Feltham, TW13 4AB. The aim of this policy is to provide clear guidance on the admission arrangements for a place at the school including information on timescales, deadlines and contact details for queries. For any further information or to talk to a member of the team please contact admissions@felthamcollege.com.

2. Published Admissions Number

The school has a PAN of 60 for Year 12. In most years, the school will be able to offer more places to external applicants.

3. How to apply

Applicants must be aged 16 at least on 31st August in the year of application. Applications for the next academic year open on 1st December 2021. Applications are considered until 31st August 2022.

Applications must be made online at <https://www.felthamcollege.com/apply-0> and you can access a paper form by contacting Feltham College directly. Young people may make their own application to the sixth form; the application can be made by the parent/carer but does not have to be.

Meetings will be held with students, both internal and external, who wish to apply for a place to discuss their options and academic entry requirements for particular subjects prior to making an application.

Admission to Feltham College involves:

- 1) Submitting an online application form
- 2) Application discussion day - this will include a subject discussion and a wider character discussion
- 3) Meeting the entry criteria

Offers will be made on a rolling basis from January.

4. Minimum entrance requirements

Candidates are advised to consult the information given on the school's website and in any prospectus.

The minimum academic entrance requirement to be eligible for a place in the sixth form is:

- a) For entry to BTEC courses: 5 GCSEs graded 9-5, including English Language or English Literature and Maths (not including BTECs or other equivalents)
- b) For entry to A-level courses: 6 GCSEs graded 9-6, including English Language or English Literature and Maths at Grade 6 (not including BTECs or other equivalents)
- c) To study A-levels in subjects that have been studied at GCSE and are being continued at A-level, there is an additional minimum requirement of at least GCSE grade 7 in the specific subject.
- d) To study A-levels in Further Maths there is an additional minimum requirement of at least GCSE grade 9 in the specific subject.

The same requirements apply to both internal and external applicants and final entry decisions are made at the discretion of the College.

Where more applications are received than there are places available the oversubscription criteria in this policy applies.

5. Oversubscription criteria

1. In the event that Feltham College receives more applications than there are places and after the admission of pupils with Education Health Care Plans where the school is named, the following over subscription criteria will be applied.
 - a. Children who are looked after by a local authority or were previously looked after but immediately after being looked after, became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). Previously looked after children include those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society. An adoption order is an order under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see Section 46 adoption orders). A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989 as amended by Section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians). You must complete the appropriate section on the Common Application Form (CAF) and provide a letter and/or documentary evidence from the child's social worker or other relevant professional. Consideration will not be given to this criterion unless the appropriate supporting documentation is provided at the time of application. Please note that adopted children must be looked after by an English or Welsh Local Authority.
 - b. **Exceptional Social/Medical Need.** All Hounslow schools have experience of dealing with children with different social and medical needs. Occasionally there will be a very small number of children for whom exceptional medical social or medical circumstances will apply which will warrant a placement at a particular school. Common medical conditions and allergies can usually be supported in all Hounslow mainstream schools. Therefore priority under this criterion would not normally be

given for these. Some mainstream schools have units attached which provide specialist provision for children with an education, health and care plan which names the school. The facilities in these units are not normally available to children in the mainstream school and as such priority under a school's exceptional social or medical criterion would not normally be agreed for a mainstream place on the basis of a specialist unit being attached to the school. In addition, routine child minding arrangements would not normally be considered to be an exceptional social reason for placement at a particular school. The request for the admission authority to consider medical and social need priority must be submitted at the same time as making your application. The application must be supported by compelling written evidence from a suitable professional such as a hospital consultant, a social worker or health visitor that sets out the particular reasons why this school is the most suitable and the difficulties that would be caused if the child had to attend another school. This must be submitted at the time of the original application. If the school is not the closest to home, the professional must set out in detail the wholly exceptional circumstances for attending this school and the difficulties if the child had to attend another school. Providing evidence does not guarantee that a child will be given priority at a particular school, and in each case a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at this school over any other.

- c. **Siblings:** Applicants who will have a sibling attending the school at the time of admission. Applicants who will have a sibling including all blood, half-, step-, adoptive and foster brothers and sisters of the child (not cousins) who live at the same home as the child, in the school (not including the Nursery) in September 2022. In order to meet the sibling criterion, your child's sibling must be attending the school at the time of application and be expected to still be attending at the time of admission in September 2022. You must complete the sibling details in the appropriate section on the Common Application Form (CAF).
- d. Up to 16 places to be allocated to children eligible for the Pupil Premium at the time of application to the school who live in a TW13 or TW14 postcode. If you wish to be considered under this criterion, please complete the school's supplementary information form. This can be obtained from the school office or downloaded from the school website and should be returned to the school by the closing date. Where there are more applications that meet this criterion than the 16 places allocated, places will be allocated by the use of an electronic ballot system, which will be independently operated.

- e. Up to two places to be allocated to children of staff at the school in either or both of the following circumstances: a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage. Where there are more applications that meet this criterion than the two places allocated, places will be allocated by the use of an electronic ballot system, which will be independently monitored.
 - f. Families who live in a TW13 or TW14 postcode. Priority will be given to children living in the area identified by the school. Where there are more applications than meet this criterion than there are places in the school, places will be allocated by the use of an electronic ballot system, which will be independently operated.
 - g. Any other children. Where there are more applications than meet this criterion than there are places in the school, places will be allocated by the use of an electronic ballot system, which will be independently operated.
2. In the event that any applicants have equal rights to a place under any of the criteria above, places will be allocated using an electronic random allocation system, which will be independently operated.

6. Appeals procedure

Unsuccessful Applicants have the right to appeal the school's decision to an Independent Appeal Panel. While every attempt will be made to offer students a place on their course of preference this will not always be possible and cannot be guaranteed. Specific courses may have additional entrance requirements and others will have a higher rate of preference. Details of all the courses available and any additional course requirements are provided in the Sixth Form prospectus, available through the school website. There will be no other appeal to the Governors for a place at Reach Academy Feltham.