



Reach Academy Feltham
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Date: 19th July 2019

Dear parents/carers,

Thank you for all of your continued support over such a successful year for the school. This letter outlines some key points to be aware of for September.

Parent Consultation Day (PCD) Booking - 4th September 2019

PCD is on **Wednesday 4th September** for pupils in **Years 1-11 and Year 13**. All appointments will take place between **1-7pm**.

We are going 'live' with appointment booking **from 9am on Wednesday 31st July**. Bookings will close at **5pm on 15th August**. All parents must book their appointment via Schoolbase Parent Portal (<https://sb.reachacademyfeltham.com/Logon?DName>). Please find an instruction sheet at the end of this letter.

Please note that attendance is compulsory and counts towards your child's overall school attendance. Not attending will be marked as an unauthorised absence.

Pupils must also be in **full school uniform**, including having their pencil case equipment with them when they come in for their appointment. This is to ensure that all pupils are prepared for the upcoming term.

Term dates

- **Nursery** start on Wednesday 11th September (3 year olds) and 2 year olds start on Wednesday 18th September ;
- **Reception** start on Thursday 5th September at 8.30am - there is a Reception 'stay and play' from 8.30-11.30am that parents are invited to attend on 4th September;
- **Year 1-11's** first day of school is Thursday 5th September at 8.30am.
- **Year 12-13's** first day of school is Thursday 5th September at 9.30am.

Phase 3 and 4 (Years 6-11) - Week 1 and 2 in September

Please note that all pupils in Phase 3 and 4 will have an **extended day until 4.30pm** during Weeks 1 and 2 (until Friday 13th September) to embed excellent homework habits.

Stationery in Phase 2 (Years 3 - 5)

Please make sure that your child has a clear, see-through pencil case (30cm), with the following equipment in it:

- 2 black writing pens
- 1 green pen
- 2 sharpened pencils

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- Pencil sharpener with a lid
- 1 rubber
- 1 30cm (12 inch) ruler
- 1 glue stick
- 1 black dry wipe marker (whiteboard pen)
- 1 red felt tip pen
- 1 green felt tip pen

Stationery in Phase 3-4 (Year 6-11)

Please make sure that your child has a clear, see-through pencil case (they may have a non-see through pencil case in Y10/11), with the following equipment in it:

- 2 black or blue writing pens
- 1 Green pen
- 1 Purple pen
- 2 sharpened pencils
- 1 rubber
- 1 30cm (12 inch) ruler
- Maths set/Calculator - **charge on parent pay, for Year 6 these will be provided in September.**
- 1 glue stick
- 1 black dry wipe marker (whiteboard pen)
- Highlighter
- Headphones - **see note below.**

Headphones for Phase 3-4 (Years 6-11)

All children in Phase 3-4 require a set of Headphones such as these in September: <https://tinyurl.com/y56zr4q>. They can be easily stored in their pencil cases. If you would like Reach to purchase them on your behalf and put the charge on Parent Pay please email info@reachacademy.org.uk by 24th August 2019 which your child's name and class. Otherwise, please ensure your child has a set in September in their pencil case.

Uniform

Reach Academy Feltham firmly believes that a uniform fosters a feeling of belonging and encourages children to take pride in their school. It is important that uniform is worn smartly, as this prepares pupils for the expectations of the wider world.

- Please note that **trousers and skirts** must be **dark-grey** in colour and **not** black.
- **Socks** must also be **black** or **grey**.
- **Shoes** must be smart and **black** - not canvas or trainers.
- **Coats** must be **black** or **navy**. No hoodies are permitted.

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Study materials for 2019-20

We are committing to only charging parents once per phase for resources in Phase 3 and 4. Those in sixth form will receive a separate letter detailing any charges.

Year 6 (for resources in Year 6-9)	
Maths calculator and maths set	£15
English texts	£20
Science textbook	£5.50
MFL Resources	£5
TOTAL:	£45.50

Year 10 (for resources in Year 10 and 11)	
RS Textbook	£9.99
Geography Textbook	£7.50
History online subscription	£5
MFL online subscription	£5
Combined science	£18
Triple science	£39 (3 texts)
Art	£20
Please note the total is dependent on the subjects your child studies for GCSE. Please pay for the combination above only and overwrite the amount that appears on Parent Pay.	

Food Technology

We are requesting that parents make the following contribution towards the cost of providing ingredients in food technology lessons for their child for the entire year. This charge is on Parent Pay. We are keen to ensure that parents do not have to buy the ingredients themselves as we can secure wholesale discounts and want to pass this saving onto our parents.

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Year 3-5	£10
Year 6	£20
Year 7-8	£15
Year 9-10 (if study Food Tech)	£30

Calendar for 2019-20

The calendar for 2019-20 will be provided on a termly basis via email. We also upload events onto our school website calendar. Please visit www.reachacademy.org.uk for the calendar. Please click on the School site>Parents>Reach Academy events.

Wraparound care for pupils

We are delighted to continue providing our wraparound care for pupils from 7.30-8.30am and from afterschool-6pm. **Wraparound care** will begin from **Thursday 5th September**.

Costs and links to book a place are on our website:

<https://reachkidspace.schoolsbuddy.net>

Please note that if your child is in Phase 1/2 and they are not picked up on time they will be placed in Emergency Wraparound and you will be charged for a full session at £15.

Valuables at school

Pupils might bring valuables into school, please be reminded that these are brought into school at owner's risk. The same applies to any money that pupils bring to school, as well as bikes, scooters etc which may be stored in the bike storage at the primary and secondary gate but which are stored at your own risk.

Clubs

You will receive a letter in September outlining the clubs on offer for your child to attend. Some clubs, particularly in Phase 1 and 2 will have a cost associated with them which will be outlined in September.

Lunch costs

Lunch is £2.30 per day for children in Year 7-11. Lunch is £2.25 per day for children in Year 3-6.

Please note that whenever we run a day trip or residential we always take into account that parents will be paying for lunch when we set the price of the trip. As a result no refunds will be processed for lunch monies if your child is on a residential trip as this cost is already accounted for in the total amount payable for the trip.

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Parent Pay

If you have any outstanding payments on your Parent Pay account, please clear them as soon as possible (by the 31st July latest) or make an appointment to meet with Hannah (hannah.pope@reachacademy.org.uk) to arrange a payment plan. With school funding increasingly tight we need to ensure that we are staying on top of paying our creditors or risk having to remove enriching extra-curricular opportunities which we do not want to do.

Thank you for your support with this.

We look forward to welcoming you for the new school year in September. The front office is open for the entirety of the summer holiday excluding Bank Holiday from 8-4pm Monday-Friday.

Please pop in or call on 02088931099 if you have any questions about the new school year or booking for Parent Consultation Day.

Wishing you an excellent and safe summer break.

Kind regards,



**Beck Owen
Headteacher**

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SchoolBase Parent Portal

To log in to SB Parent Portal please follow these simple instructions.

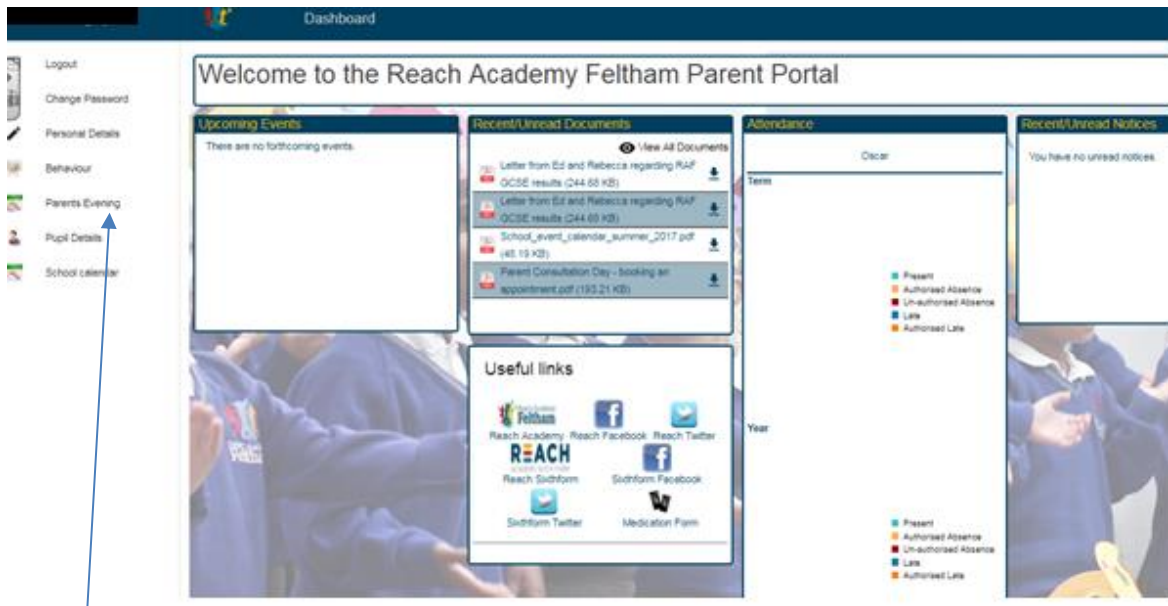
1. Go to: <https://sb.reachacademyfeltham.com/Logon?DName=>
2. Type in your username and password, click 'logon'



3. You will be taken to the Home Page:

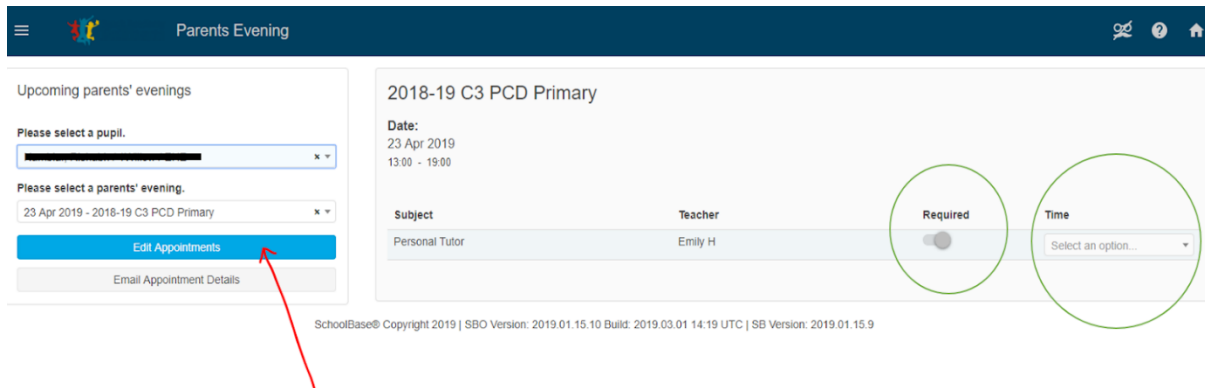
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From here you can select any area of interest by clicking on the item. For PCD booking please click on **“Parents Evening”**. Please note if you have more than 1 child at the school you need to book multiple appointments.

4. Once you have clicked on the “Parents Evening” tab, you will need to select your child’s name and then click “Edit Appointments”.



5. Once this has been clicked, please make sure the required button is green. Next to this, you can select from the dropdown menu a time slot. Please ensure you click finish before coming off the website to ensure it saves your time slot.

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Parents Evening

Upcoming parents' evenings

Please select a pupil.

Please select a parents' evening.

23 Apr 2019 - 2018-19 C3 PCD Primary

Finish

Email Appointment Details

2018-19 C3 PCD Primary

Date:
23 Apr 2019
13:00 - 19:00

Subject	Teacher	Required	Time
Personal Tutor	Emily H		Select an option... 13:00 13:10 13:20 13:30 13:40 13:50 14:00 14:10

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If you have any questions about your Parent Portal account, please contact Sophie at sophie.bentley@reachacademy.org.uk.

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